

Week No	MS1 - Comms	MS2 - KPIs	MS3 - RFT	MS4 - TPR/OAE	MS5 - QA/QC	MS6 - PI & Sch	MS7 - TPT/PLT		Month No	MS8 - POO	
0	Lean Game / Walk Thru / Blue Sky Vision / Practical Vision / Introduce QA/QC Synchronisation / Planning & Scheduling / Process Oriented Organisation / Milestone Plan / Briefing Doc / Resource Plan / Activity Plan								0		
w1	Understand the Concept / Intr Rationale / Poster	Understand the Concept / Intr Baselines / Automation Options	Understand the Concept / Intr RFT Principles / Up Front Specs & Criteria	Understand the Concept / Intr Stoppages Technology (OAE Tracking)	Understand the Concept / Mini 'Elite' Design / Path to Exc / Validate the Walk Thru / Intr Physical issues / Layout Plan / Air Tube Transfer	Understand the Concept / Intr Bulk Demand / Rhythm Wheels	Understand the Concept / 'Elite' Design / Validate the Walk Thru / Intr Physical Issues		m1	Understand the Concept / Develop PU Options re Bus Strat / Options for External Coach / Trainers	
w2	Finalise Rationale / Cont Poster / Intr Other Channels / Focus Wall / Briefing Doc / Survey	Cont Baselines / Automation Options / Intr Visualisation	Intr Make it Simple / Intr Root Cause Analyses - 5 Whys - Fishbone - Input Control / MBR / Dev'n	Cont Stoppages / Intr Changeover Reduction	Finalise Walk Thru / Cont with Phys Issues / Intr Information issues / Planning & Whiteboard / FIFO / Lab KPIs / Lab Prody - TPR	Cont Bulk Demand / Rhythm Wheels / Intr Visibility / Demand Var / QA/QC integration	Finalise Walk Thru / Cont with Phys Issues / Intr Information Issues / Kanban and Signalling		m2	initial Contact with Ext Coach / Trainers / Advertise internally for PU Key Staff / Assess PU Product Options	
w3	Finalise Poster / Other Channels / Cont Focus Wall / Briefing Doc / Survey / Intr Unofficial Influencers	Finalise B'lines / Automation Options / Cont Visualisation / Intr Operator Involvement	Intr Fool-proofing - PAT / Cont Root Cause Analyses - DOE - QbD / MBR / Dev'n	Cont Stoppages / Changeover Reduction / Intr Max Validated Rate	Cont with Phys, Info & RFT Issues / W'boards / KPIs / Prody / Intr QCE / RFT Issues	Cont Bulk Dmnd / Rhythm Wh / Visibility / Demand Var / QA/QC Int / Intr Raw Mat'l	Cont Kanban & Signalling / Intr Inbound Analysis / Quality Issues		m3	Select Ext Coach / Trainers / Organise Assessment Centre for Key Staff / Assess PU Equipment Options	

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w4	Finalise Focus Walls / Survey / Cont Unofficial Influencers / Intr Potential Losers	Finalise Visualisation / Cont Operator Involvement / Intr Briefing Doc	Finalise Root Cause Analyses / Cont MBR / Dev'n / Intr Briefing Doc	Cont Stoppages / Changeover Reduction Elements / Max Valid Rate / Intr Briefing Doc	Cont with Phys, Info and RFT issues / W'brds / KPIs / Prody / QCE / Intr People issues / Flex / Briefing Doc	Cont Bulk Dmnd / Rhythm Wh / Visibility / Dem Var / QA/QC Int / Raw Mat'l / Intr Inv Levels / Br Doc	Finalise Kanban & Sig / Cont Inbound / Qual Issues / Intr Outbound / People issues / Flexibility / Briefing Doc		m4	Select Key Staff / Begin Coaching / Training of Key Staff / Assess PU Staff Options	
w5	Finalise Unofficial Influencers / Potential Losers / Intr Cash Awards / Intr Resource Plan	Finalise Operator Involvement / Briefing Doc / Intr Resource Plan	Finalise MBR / Dev'n / Briefing Doc / Intr Resource Plan	Fin Stoppages / Changeover Reduction Elements / Max Valid Rate / Briefing Doc / Intr Resource Plan	Fin Phys Iss / Cont Info Iss / W'brds / Lab KPIs / Prody / QCE / RFT Iss / People Iss / Flex / Br Doc / Intr Org'n Issues / PV Run Plan / Resource Plan	Fin Bulk Dmnd / Rh Wh / Visibility / Dem Var / QA/QC Int / Raw Mat'l / Inv Levels / Br Doc / Intr 'Elite' Link / PV Run Plan / Resource Plan	Finalise Inbnd / Outbnd / Flex / Briefing Doc / Intr Org'n issues / PV Run Plan / Resource Plan		m5	Cont Coaching / Training of Key Staff / Finalise PU Staff Options	
w6	Finalise Comms & Ch Mgt Design / Resource Plan / Intr Activity Plan / Begin Prep for St Gp Pres	Finalise KPIs Design/ Resource Plan / Intr Activity Plan / Begin Prep for St Gp Pres	Finalise RFT Design / Resource Plan / Intr Activity Plan / Begin Prep for St Gp Pres	Finalise TPR OAE Design / Resource Plan / Intr Activity Plan / Begin Prep for St Gp Pres	Finalise Lab 'Elite' Design / PV Run Plan / Resource Plan / Intr Activity Plan / Begin Prep for St Gp Pres	Finalise PI & Sch Design / 'Elite' Link / PV Run Plan / Resource Plan / Intr Activity Plan / Begin Prep for St Gp Pres	Finalise Overall 'Elite' Design / PV Run Plan / Resource Plan / Intr Activity Plan / Begin Prep for St Gp Pres		m6	Detailed Prep for Launch Day / Onsite - Offsite / Ext Speakers / Announcement / Team Events	
w7	Finalise Activity Plan / Continue Prep for St Gp Pres / Intr Golden Rules of Pres	Finalise Activity Plan / Cont Prep for St Gp Pres	Finalise Activity Plan / Cont Prep for St Gp Pres / Cost Benefits Analysis / Investments	Finalise Activity Plan / Cont Prep for St Gp Pres / Cost Benefits Analysis / Investments	Finalise Activity Plan / Cont Prep for St Gp Pres / Cost Benefits Analysis / Investments	Finalise Activity Plan / Cont Prep for St Gp Pres / Cost Benefits Analysis / Investments	Finalise Activity Plan / Cont Prep for St Gp Pres / Cost Benefits Analysis / Investments		m7	Launch Day / Closely Monitor Team Perf / Feedback / Weekly Review	
w8	Finalise Presentation for Steering Group Meeting and Rehearse										

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w9	Final Rehearsals and Give Presentation to Steering Group - Ask for approval to proceed with implementation										

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